

ABERDEEN CITY COUNCIL  
A96 Park and Choose Car Park / Dyce Drive Link Road - Project Risk Register

URN	Date risk logged	Risk Description	Linked to which corporate risk	Causes/Scope	Potential Consequences of Risk	Risk Control Measures	Are Controls operating effectively?	Assessment of Residual Risk (likelihood x impact)			Action now proposed	Lead Officer  <i>Name of officer assigned to address action/s proposed</i>	Target date for completion	Days to target date	Actual date completed	Next Review Date  <i>Normally every 6 months from date of entry</i>	Status as at  <b>11-Feb-13</b>
								Likelihood	Impact	Score							
<i>Unique Reference Number</i>	<i>Enter date in format below</i>	<i>Threat to achievement of business objective</i>	<i>Select from drop down list</i>	<i>What is causing the risk</i>	<i>What is the impact if risk not addressed</i>	<i>What measures are currently in place to manage the risk</i>	<i>Y/N</i>	<i>(1-6)</i>	<i>(1-4)</i>			<i>dd/mm/yy</i>		<i>dd/mm/yy</i>	<i>dd/mm/yy</i>		
RP0001	01-Nov-05	Planning application may be refused		Planning legislation	The scheme cannot progress	Reduce potential causes of refusal	Y	2	4	8	Discuss potential causes of refusal with planning Officers	Project Manager	-41316.00	1-Aug-10			
RP0002	01-Nov-05	Landowners may refuse to sell required land		Landowners refusal to sell land	The scheme cannot progress without the use of CPO	Invoke CPO at an early date	Y	6	4	24	Voluntary land agreement	Project Manager	-41316.00	1-Dec-10			
RP0003	01-Nov-05	Detailed site investigation may not be consistent with preliminary site investigation		Unforeseen ground conditions	Potential for increased costs	Resolve reasons for differences in investigations and carry out additional investigation as necessary	Y	2	3	6	Ensure that both site investigations are adequate and are carried out by reliable contractors	Project Manager	-41316	1-Aug-11			
RP0004	01-Nov-05	Increased utility costs		Unforeseen complications involving utilities	Potential for increased costs	Adequately incorporate utility requirements within the design	Y	3	2	6	Identify utility impacts at an early date	Project Manager	202	1-Sep-13			
RP0005	01-Nov-05	Scheme estimate exceeds available budget		Unforeseen events/issues leading to additional costs	Potential for increased costs	Adjust extent of scheme if estimate is identified as exceeding budget	Y	3	2	6	Ensure that design is cost effective	Project Manager	293	1-Dec-13			
RP0006	01-Nov-05	Project design falls behind programme			Late delivery of project	Allocate extra resources to design work if design work falls behind programme	Y	3	3	9	Ensure that design work is adequately resourced	Project Manager	202	1-Sep-13			
RP0007	01-Nov-05	Programming		Tenders have to be issued within programme	Late delivery of project	Apply adequate resources as required	Y	3	3	9	Apply adequate resources	Project Manager	202	1-Sep-13			
RP0008	01-Nov-05	Programming		Contractor falls behind programme as a result of his actions	Late delivery of project	Liquidated damages will apply	Y	3	3	9	Apply liquidated damages	Principal Contractor	#VALUE!	As required			
RP0009	01-Nov-05	Programming		Contractor falls behind programme as a result of unforeseen circumstances	Potential for increased costs	Reduce scope for unforeseen circumstances	Y	3	3	9	Carry out adequate design checks etc	Project Manager	#VALUE!	As required			
RP0010	01-Nov-05	Traffic Management		The works may cause traffic disruption  Bad publicity	Impact on residents and businesses	Chapter 8 to be used and impact of works given careful consideration  Publicity to be used for publicising the works	Y	4	2	8	Apply appropriate traffic management arrangements  Provide info to media on works	Project Manager	#VALUE!	As required			
RP0011	01-Nov-05	Health & Safety		Normal construction risks	Personal injuries may occur	H&S plan to be prepared and implemented  Adequate traffic management to be carried out	Y	3	3	9	Ensure that health and safety requirements are complied with	Project Manager	932	1-Sep-15			

RP0012	01-Nov-05	Disruption to frontagers		Some disruption is unavoidable	Adjacent business and residents will be directly affected by the works	Take this impact into consideration when reviewing temporary traffic management proposals  Keep frontagers informed about what is happening	Y	6	2	12	Use letter drops, visits and meetings prior to and during works	Project Manager	1-Sep-15	932			
RP0013	01-Apr-11	Delaying the tender until after the award of AWPR/BT		This a matter for Committee and / or due process	Increased tender price	Award any standalone contract prior to AWPR/BT award	Y	3	4	12	Prepare project to be issued on a standalone basis prior to AWPR\BT award	Committee/ Project Manager	As required	#VALUE!			
RP0014	01-Apr-11	Cost increases during construction		Wider economy	Increased project outturn cost	Allow adequate contingency in the estimate	Y	3	3	9	Allow adequate contingency in the estimate	Project Manager	As required	#VALUE!			
RP0015	08-Feb-13	Under the D&B mechanism only two priced tenders will be returned leading to reduced price competition		Tender process for D&B	Increased project outturn cost	Award project as a standalone contract		5	3	15	Progress project as standalone	Committee/ Project Manager	As required	#VALUE!			
RP0016	08-Feb-13	Under the D&B mechanism the most advantageous tender for the AWPR/BT may not be the most advantageous for the A96 Park and Choose Car Park / Dyce Drive Link Road		Tender process for D&B	Increased project outturn cost	Award project as a standalone contract		3	4	12	Progress project as standalone	Committee/ Project Manager	As required	#VALUE!			
RP0017	08-Feb-13	Under the D&B mechanism Aberdeen City Council will have reduced influence over the design of the project and the materials used which may lead to increased maintenance costs		Typical D&B Contract arrangements leading to the Contractor only being responsible for a 5 year defects period	Increased whole life costs	Award project as a standalone contract		4	3	12	Progress project as standalone	Committee/ Project Manager	As required	#VALUE!			
RP0018	08-Feb-13	Under the D&B mechanism Aberdeen City Council will have less control over temporary traffic management arrangements and impacts on adjacent communities		Typical D&B Contract arrangements	Reputational damage for Aberdeen City Council	Award project as a standalone contract		2	4	8	Progress project as standalone	Committee/ Project Manager	As required	#VALUE!			
RP0019	08-Feb-13	Conflicting design between AWPR/BT A96(T) junction and the proposed Link Road		Consequence of AWPR/BT being a D&B project. Risk is mitigated if A96 P&C is within AWPR/BT Contract	Increased costs or inability to provide proposed scheme within agreed land take	Ensure that the specimen design for the A96(T) junction matches the proposed Link Road levels		2	3	6	Liaise with AWPR/BT engineers to ensure that the schemes are compatible  Ensure Contractors cooperate with each other	Committee/ Project Manager	As required	#VALUE!			